

## HMIS Readiness Profile

### 1. HMIS Users

Indicate the planned number of HMIS Users and their role:

User Name	Email Address	Phone	Role *
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\* Roles: Intake Specialist, Volunteer, Case Manager, IT Specialist, Program Manager, Executive Director, Other

Which user do you wish to assign as your HMIS Agency Administrator (who will be responsible for setting up your programs, setting up your users, resetting passwords, and other ServicePoint administrative functions): \_\_\_\_\_

### 2. Expected HMIS Use

Indicate the functions you will likely use in the HMIS:

Intake & Exit Only (i.e. the bare minimum to meet HUD requirements)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Tracking Services Delivered	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Referral to Other Agencies/Service providers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Case Management	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sharing of Data with Other Agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Producing Your APR	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Management/Operational Reporting	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you plan to use of any of the above functions for your non-HUD-funded programs?

Yes, immediately       Yes, but later       No

If so, describe the other non-HUD-funded programs you wish to implement (name, location, number of beds, funding sources, implementation timing): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 3. Other Agencies Initiatives & Issues

Do you have any other activities planned for the next year that could potentially interfere with your agencies ability to implement HMIS? (For example, doing a major system conversion, moving to a new facility, adding new programs, major grant-writing effort, etc.). If so, please describe:

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### 4. HMIS Concerns & Questions

What is the level of interest and excitement regarding the HMIS implementation in your agency (with management and future HMIS users)?

Excited       Ambivalent       Overwhelmed       Negative       Don't Know

Any particular concerns or questions about the HMIS implementation you'd like to discuss?

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