symmetric solutions inc.
HMIS Consultants

Homeless Management Information System
Evaluation Matrix

Criteria	Weight	Vendor #1 Package #1 Score	Vendor #1 Package #1 Weighted Score	Vendor #2 Package #2 Score	Vendor #2 Package #2 Weighted Score	Vendor #3 Package #3 Score	Vendor #3 Package #3 Weighted Score
1. Functionality	High						
Homeless Information & Bed/Service Referral	High	5	25	3	15	3	15
Client Intake	High	5	25	3	15	3	15
Case Management	High	4	20	4	20	4	20
System-Wide Information & Reporting	High	4	20	4	20	3	15
Security & Confidentiality	High	5	25	4	20	4	20
2. Technical Architecture	Medium	4	12	4	12	3	9
3. Vendor Requirements	Medium	4	12	3	9	3	9
4. Implementation Requirements	Medium	4	12	3	9	3	9
5. Integration with Other Packages	Low	4	4	3	3	3	3
6. Training	Medium	4	12	4	12	3	9
7. Support	High	4	20	4	20	3	15
8. Total Cost	Low	4	4	3	3	3	3
TOTAL SCORES		51	191	42	158	38	142
Maximum Available Points		60	220	60	220	60	220
Ranking - Raw Score		1		2		3	
Ranking - Weighted Score			1		2		3

For each vendor, enter your Raw Score from 1 (low) to 5 (high), based on your evaluation of the vendor proposals.
Weighting is scored 5 points for High, 3 points for Medium, and 1 point for Low.
A Low or Medium Weight does not mean that the criteria is not important, just that it weighs lower in terms of all of the other criteria.